

MEMORANDUM

Date: December 27, 1999

To: File I99090037

From: [REDACTED]

RE: Closeout—[REDACTED]

Background

On September 21, 1999, OIG recieved information regarding the attempted use of the government mail for personal business. Mailroom personnel observed two pieces of personal mail that had been submitted for processing through the NSF mailroom. The two pieces of mail were identified back to [REDACTED] a contract employee of the [REDACTED]

On October 18, 1999, [REDACTED] was interviewed and provided a statement under oath. [REDACTED] claimed that she had forwarded the mail but had attached two postage stamps to each envelop with paperclips so that the mailroom could attach the appropriate postage. The mailroom employees claimed that they did not find any stamps attached to the letters.

On October 25, 1999, the US Attorney's Office declined prosecution. The Division of Adminstrative Services (DAS) who supervise the mailroom was notified of this incident and agreed to monitor future postage from [REDACTED]

Conclusions

This case is closed.

